

Town of Canterbury, NH
Board of Selectmen
Date: 2026 June 12
Location: Meeting House

Selectmen: Scott Doherty (Chair), Beth Blair, Calvin Todd

Town Administrator: Ken Folsom

Others Present: Kal McKay (Admin Assistant)

1. Call to Order

a. The meeting was called to order at 7:57 a.m.

2. Town Administrator Salary

a. See Selectboard minutes 6/5/26 section 2 for previous discussion.

b. Scott explained that the Selectboard have been looking at the data from the Concord Monitor article about Town Administrator salaries in which Canterbury was singled out as having the lowest paid TA. The article ended up being misleading because it didn't account for part-time vs full-time.

c. Looking at the data, the Selectboard found that very few towns still have a PT TA. Eventually when Ken decides to retire (hopefully not anytime soon), they will need to discuss the future of the position and if it should be FT or PT.

d. The Selectboard also found that Ken hasn't had a performance evaluation since 2018. They would like to conduct one this year. Each Selectman will fill out an eval separately and then come together at a meeting to create the final document.

e. The Selectboard would like to give Ken an 8% raise in 2027 (to result in a \$74K salary). This is both to fairly compensate Ken for his excellent work and to reduce the gap between what Canterbury is paying and what the market is paying. The smaller that gap is, the less of a bump will be needed when Ken does retire and a new TA needs to be hired.

f. The Selectboard decided to not look further than 2027 because of economic uncertainty and rising inflation.

g. Ken and the Selectboard discussed how well everyone is working together and how the good working environment is what makes them want to continue.

h. Ken and Scott both recounted instances of sticker shock they have seen when a long-time person retires and a town must hire a new person at the market rates.

i. The Selectboard wanted to get this settled well before budget season starts so they can have the Budget Committee focus on other topics.

3. Technology Updates

a. Ken and Kal attended an AI roundtable yesterday in which a State-wide taskforce was asking municipalities how they are using AI. It seems some communities are jumping in and others, like Canterbury, are hesitant. Using AI to take minutes has come up several times in the last few years, but Kal ran tests that found it wouldn't be effective for our needs just yet. There are various people in town using it for different things, but the need for human review means that it isn't really saving time.

b. Wi-Fi at the Meeting House isn't working properly. Kal will take a look.

c. Tom Franco suggested a Wi-Fi extender that could potentially provide coverage to the whole Center. Kal is looking into it. Beth will send Kal grant information that could be helpful for this project.

- 49 d. Since the broadband improvements throughout town, everyone should theoretically be able to
50 sign up for Xfinity/Comcast internet. There are still a few people reporting trouble, but that has
51 mostly been long driveways where Comcast is requiring the homeowner pay thousands of
52 dollars for additional installation costs. If anyone tries to connect and is told they can't, they
53 should get in contact with Ken. He has been successfully working with Brian Christensen, our
54 Comcast rep, to get these issues resolved.
- 55 e. Despite the new cell tower at Exit 17, cell phone service has only gotten worse in Canterbury.
56 Ken tried reaching out to a tower company to see if it is possible to install one at the Municipal
57 Complex, but didn't get a reply back. He will reach out again.
- 58 4. Transfer Station Candidate
- 59 a. Ken and Road Agent John O'Connor interviewed Kathy Hutchinson for the vacancy at the
60 Transfer Station. They are waiting on her background check results, but she seems promising.
- 61 5. Septic Agreement
- 62 a. See Selectboard minutes 6/1/26 section 4.c. for previous discussion.
- 63 b. Kevin Bragg (repping the Market LLC) sent some questions via email that Ken and Scott
64 answered.
- 65 c. It was found that DES has no rules about separate metering for residential and commercial uses.
66 Any additional meters for the Market's building or Parish House would be optional.
- 67 d. Ken will bring this to the Selectboard on Monday for final approval.
- 68 6. Trustees Training
- 69 a. Beth attended some of the NHMA Trustees training on Wednesday. She has a few questions to
70 follow-up on.
- 71 b. In regard to the cemetery perpetual care funds, it sounds like this is a big problem statewide and
72 would need legislative changes to make those funds accessible. We may want to consider
73 writing to our representatives to encourage a change.
- 74 7. Planning Board and Agricultural Commission Schedule Conflict
- 75 a. On 6/23 at 7 p.m. both the PB and AC are meeting. Calvin is the Selectboard rep for both. Both
76 meetings are important; the PB will be doing a preconceptual for an assisted living facility at
77 Exit 18; the AC will be discussing the Selectboard's questions from the 5/18 meeting about the
78 future of the Commission.
- 79 b. The Selectboard discussed if Beth or Scott could go to the AC meeting, but all 3 want to attend
80 the PB meeting.
- 81 c. Calvin will contact Jill to see if she could move the meeting to 6 or 6:30 so that Calvin would
82 be able to attend both.
- 83 8. Adjournment
- 84 a. Scott made a motion to adjourn the meeting at 8:33 a.m. Beth seconded. All in favor by roll call,
85 motion carried.

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87 Next Meeting: 2026 June 15, 5:00 p.m. at the Meeting House

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89 Minutes submitted by Kal McKay, Administrative Assistant