

Town of Canterbury, NH
Board of Selectmen – Draft Minutes
Date: 2025 February 24
Location: Sam Lake House

Selectmen: Scott Doherty (Chair), Kent Ruesswick, Beth Blair

Town Administrator: Ken Folsom

1. Call to Order

- a. The meeting was called to order at 4:56 p.m.

2. The Selectboard signed:

- a. Kent made a motion to sign the Accounts Payable Manifest in the amount of \$10,478.46. Beth seconded. All in favor by roll call, motion carried.
- b. The Selectboard signed an interfund transfer from Building Maintenance Capital Reserve Fund to TDBank Operating A/C in the amount of \$4,755. This is to reimburse the Town for water softener replacement and lever lockset replacements at the Municipal Complex.
- c. The Selectboard signed an interfund transfer from Lucia Elkins Sick and Worthy Poor Capital Reserve Account to TDBank Operating A/C in the amount of \$1,571. This is to reimburse Erin Chubb of Canterbury Elementary School for student's needs and to reimburse the Town for burial of a resident.
- d. The Selectmen signed a Notice of Intent to Cut Wood or Timber for Map 264 Lot 18.
- e. The Selectmen signed appointment slips for Ron Litalien and Sarah Stremper to join the Energy Committee as full members and for Steven Lundahl to join as an alternate member.

3. Harmony Lane Association Legal Questions

- a. Kim Scamman contacted Ken to see if the Harmony Lane Association could ask the Town's attorney advice regarding the Harmony Lane Culvert project that was finished last fall.
- b. Question 1 is about collecting money that some members haven't paid yet.
- c. Question 2 is regarding the \$50K in grant money that was awarded by USDA, but has now been frozen by the Federal Government. The money hadn't yet been transferred to their bank accounts and now they can't finish paying the contractor.
- d. Ken is fairly certain he knows what the answers will be and that it shouldn't take Mike Courtney very long to answer Kim's questions, so it wouldn't cost much money.
- e. The Selectboard agreed to forward these questions to the attorney.

4. Replacement of fuel pumps for Municipal Building

- a. The diesel fuel pump totalizer at the Municipal Complex is not working anymore. The pump still works, but the totalizer was being used along with a clipboard to keep track of how much fuel each department is using.
- b. Because the pumps are so old, they cannot be fixed, only replaced. To replace in kind it would cost \$13,500. To get pumps with a card reader system would be \$68K.
- c. The pumps will fail eventually, but if we try to hold out until the Exit 18 gas station opens, then we could avoid the replacement cost and switch to having town vehicles fuel up there instead.
- d. That would require working with the gas station to get special town cards and coming up with a procedure for when/how to go get fuel there.
- e. The Selectboard agreed to hold on for now and plan on using the Exit 18 gas station.

5. Certificates of Appreciation

- a. Ken created certificates of appreciation for Dave Nelson and Joe Halla. He read them aloud to confirm the wording. He will correct a couple of things, then ready them for the Selectboard to present.

- 50 6. 2025 Town Meeting Prep
51 a. The Selectboard discussed who will present which warrant article at Town Meeting. Some
52 suggestions/corrections were made to the notes that Kal provided on each article.
53 b. Scott will present Articles 7 and 19, and prep for Article 17 in case there are questions.
54 c. Kent will present Articles 9 and 15.
55 d. Beth will present Articles 8 and 11.
56 e. Sam Papps will present Articles 10 and 13.
57 f. Tom Franco will present Articles 12 and 14.
58 g. Rich Marcou will present Article 16 and speak on his petition, Article 18.
59 h. Stephen Rasche is expected to present his petition, Article 17.
60 i. Re Article 11, some discussion was had about the Church's use of the Sam Lake House garage
61 for storing materials for the Canterbury Fair. Over the years the location of the supplies changed
62 from a barn across the street, to the Town Hall basement, to the Sam Lake House garage. Each
63 time the Selectboard said the usage of the space was temporary.
- 64 7. Kent Retiring
65 a. Since Kent is retiring, he will no longer be the Selectboard Representative on the CCPC, but he
66 would still like to help out with their project to improve cellular service in town. He is not
67 certain yet, but he may ask to become an Alternate on that Committee.
68 b. Kent would also like to keep his key for the Old Town Hall so that he can continue with
69 maintenance of the lights out front. Scott and Beth agreed to let Kent keep a key for that
70 purpose.
- 71 8. Adjournment
72 a. Scott made a motion to adjourn the meeting at 5:58 p.m. Kent seconded. All in favor by roll
73 call, motion carried.
74
- 75 Next Meeting: 2025 March 3, 5:00 p.m. at the Meeting House
76
77 Minutes submitted by Kathleen McKay, Administrative Assistant