

## **Trustees For Town of Canterbury Trust Funds**

### **Meeting Minutes**

**February 13, 2025 at Sam Lake Meeting House**

**Attendees:** Tiffany Brown, Greg Heath, Silvia Styles, Beth Blair (selectboard representative)

**Call to Order: 1705** Motion to call to order by Greg and seconded by Silvia, approved by all trustees by voice vote

#### **Approval of Minutes from 01/16/25:**

Greg made a motion to accept minutes and Silvia seconded the motion. All trustees approved by voice vote.

#### **New Business:**

##### **I. Review of Nonexpendable Fund Distribution Process**

Per NHMA-trustees of trust funds are custodians. Selectboard, Library Trustees and by town vote at Town Meeting are agents to expend. Review of policy: We will take requests in the order in which we receive them and submit documentation to the Town Administrator to present to the Selectboard.

##### **II. Review/Discuss Request to date**

- a. Erin Chubb, Principal of CES—submitted documentation for \$150 to come out of the Lucia Elkins fund for Sick and Worthy Poor—Silvia to send documentation to Town Administrator. This was approved by the Trustees at the last meeting in January.
- b. Cemetery Plot--\$1421 is total for Lucia Elkins fund for Sick and Worthy Poor. Motion to expend from this fund made by Greg, Silvia seconded the motion, all Trustees approved by voice vote. Silvia to send documentation to Town Administrator.
- c. Frank Drew Library Trust—1516.73 is total. We are required to expend it. Library Trustee will give account information in order to receive funds by bank transfer. Silvia to send documentation to Town Administrator. This was approved by the Trustees at our last meeting in January.
- d. Canterbury Youth Fund—Silvia to reach out to Randi Johnson, Recreation Director.

##### **III. Tricentennial Committee email request to Trustees of Trust Funds**

- a. Can Canterbury Historical Society which is a pre-existing 501c3 organization and Canterbury Cemetery Association work together? Canterbury Historical Society can take in and expend funds for the

Tricentennial Committee which is a subcommittee of the Canterbury Historical Society. No Trustees of Trust Funds need to be involved.

**Other Business**

- I. **Trustee of Trust Funds—send memo to Select Board that they are agents to expend per RSA statute per the NHDPIP**
  - a. Silvia to do this based on Select Board member Beth Blair's approval.

**Adjourned: 1807** Motion to adjourn by Greg and seconded by Silvia, approved by all trustees by voice vote

**Respectfully Recorded and Submitted By:**

**Tiffany Brown**

**Trustee of Town of Canterbury Trust Funds-2025**