Appendix B Canterbury Historic District Commission

Application for Certificate of Approval

Preliminary Meeting: If desired, prior to the completion of an application, applicants may request a "preliminary meeting" to provide an opportunity for the HDC to become acquainted with the proposed project and to help the applicant ascertain what information is required to complete the application and to present at the public hearing. The "preliminary meeting" is a non-binding, working session. A short written description of the work to be performed, including a diagram, sketch, or plan illustrating the projected are helpful, as are photographs of the existing site and/or building which will be impacted by the projected.

Application: Please review the following regulations and procedures in completing the application. The HDC will render a decision on the completed application within ten days of the public hearing.

| Property Address | Map | Lot | |
|--|-----------------|------------------|-----|
| phone phone | | | |
| Type of Project (fee), please check the applicable category (note: this is not a fee for a buildi New Construction (\$100) Renovation or addition (\$100) Accessory building (\$70) Repair of an existing structure* (\$35) Demolition of an existing structure (\$100) Construction or removal of fences or stone walls (\$35) Change in natural features* (\$35) Solar panels, rooftop or ground mount (\$35) Work in proximity to a known archaeological site* and/or cemeteries (\$35) Note: * see glossary on reverse side of this form for definitions. Project Description (provide a brief description of the project, use additional sheets are required) | | | |
| List of Abutters: attach a list of the abutters provided by the Assessor's Office (name, address) Project Schedule - The project is scheduled to begin on and to be complete and to be complete Application Contents (see HDC "Regulations" for content requirements) | _ | dd/yyyy | own |
| | Yes | Yes | No |
| Site Plan - 1/4" scaled plans showing footprint of existing and proposed improvements, boundaries, setbacks, circulation, and landscaping (existing/proposed) | | | |
| Architectural details - 1/4" scale plans and sketches (as applicable): including but not limited to windows, doors, moldings and trim, railings, masonry, brackets, shutters, etc. | | | |
| Materials description - specification sheets and/or samples of proposed building materials | | | |
| Photographs - dated photographs of existing buildings and site suitable for recording | | | |
| Waiver of Hearing Requested: Pursuant to the criteria set forth in Article 5(B), the applicant red | quests a waiver | of hearing. Yes_ | No |
| Signature(s) Applicant, if different than the property owner: | Date | | _ |
| Property Owner: | Date | | _ |

Glossary (Printed on reverse side of application)

Existing structure - A primary or accessory building or site improvement intended to improve the function, utility, or appeal of a property.

Natural features - A property's general and/or specific attributes including soils, minerals, topography, silviculture, vegetation, drainage, and water courses which are part of a site's landscape characteristics.

Archaeological site - Location of material cultural remains of past human life and activities (fossils, relics, artifacts, and monuments).